

## **MADERA COUNTY**

### **SENIOR REGISTERED ENVIRONMENTAL HEALTH SPECIALIST**

#### **DEFINITION**

Under direction, to perform the more difficult and complex environmental health investigations and inspections in the enforcement of Federal, State, and local environmental health and safety laws, ordinances, and regulations; to inspect chemical and hazardous material storage and spills; to prepare studies and reports; to provide some work direction and training for other staff; and to do related work as required.

#### **SUPERVISION EXERCISED**

Exercises technical and functional supervision over lower level staff.

#### **DISTINGUISHING CHARACTERISTICS**

This is the advanced journey level in the Registered Environmental Health Specialist class series. Incumbents are required to perform the full range of more difficult on-site inspections, investigations, and consultations requiring broad and extensive knowledge of environmental health laws and regulations. Job assignments include providing some work direction and training for staff.

#### **EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES**

Provides County environmental health services; plans and performs surveys, investigations, and inspections to determine environmental health safety problems and needs; secures compliance with laws and regulations and good environmental health practices; inspects food handling and processing establishments, camp sites, swimming pools, rental housing and dwelling units, schools, public and private buildings, water supply systems, and sewage disposal systems; reviews and approves proposed septic tank installation plans; investigates complaints and indications of such nuisances as insect problems and unsanitary waste disposal; obtains facts, evidence, and samples; recommends abatement and control measures; reviews plans and issues permits for private sewage disposal systems; provides instruction in control methods; inspects chemical and hazardous material storage facilities and unlawful discharge; inspects and permits medical waste generator facilities; inspects and permits solid waste handling and disposal facilities; responds to emergency situations; records, gathers, organizes, and prepares information for a variety of reports; maintains specialized information and records required by Department functions; interprets health and safety laws and regulations for the public; provides advice on meeting and maintaining legal requirements; undertakes formal enforcement action as necessary; works with community agencies to promote improved environmental health; works with other regulatory agencies to ensure compliance with all laws, regulations, and ordinances; prepares reports, correspondence, and grant applications; provides some lead supervision and training for other staff; may represent the Department before various State and local boards, councils, commissions, and agencies.

#### **OTHER JOB RELATED DUTIES**

Performs related duties and responsibilities as assigned.

**JOB RELATED AND ESSENTIAL QUALIFICATIONS**

**Knowledge of:**

Principles of biology, chemistry, physics, entomology, and statistics.

General principles and practices of environmental health and safety.

Pertinent Federal, State and local laws, codes, and regulations governing environmental health and safety.

Functions and operations of organizations and agencies involved with environmental health.

Methods and techniques of investigation, inspection, and resolving environmental health problems.

**Skill to:**

Operate modern office equipment including computer equipment.

Operate a motor vehicle safely.

**Ability to:**

Perform the more difficult environmental health inspections and investigations.

Provide lead supervision and training for other staff.

Interpret, apply, and explain the policies, procedures, laws, and regulations pertaining to assigned programs and functions.

Plan, organize and carry out research, analyzing and evaluating data.

Prepare comprehensive recommendations for resolving environmental health problems.

Detect unsanitary conditions and public health hazards, securing their correction through education, voluntary compliance, and legal enforcement.

Prepare clear and concise reports.

Instruct others in the correction of environmental health problems.

Deal tactfully and courteously with the public when representing the Environmental Health Department.

Communicate clearly and concisely, both orally and in writing.

Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

**Experience and Training Guidelines:**

*Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:*

**Experience:**

Two years of responsible environmental health work experience comparable to that of a Registered Environmental Health Specialist II with Madera County.

***Madera County***

***Senior Registered Environmental Health Specialist (Continued)***

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**Training:**

Equivalent to a Bachelor's degree from an accredited college or university with major course work in environmental health, biology, chemistry or a related field.

**License or Certificate:**

Possession of valid registration as an Environmental Health Specialist issued by the California Department of Health Services.

Possession of, or ability to obtain, an appropriate, valid driver's license.

**Special Requirements:**

*Essential duties require the following physical skills and work environment:*

Ability to sit, stand, walk, kneel, crouch, stoop, squat, twist, and climb; exposure to outdoors, chemicals, explosive materials, mechanical hazards, and electrical hazards; ability to travel to different sites and locations.

**Effective Date:** May, 1995